

INDIVIDUAL RESPONSIBILITY

Year of Assessment 2009

LHDNM-R/001/10



Together We Develop The Nation

Don't forget your responsibility...!!



Your Responsibility

- Register as a taxpayer*
- Update personal particulars
 - Marital status
 - Address
 - Spouse particulars for married cases (name, identification card and tax reference no.)
- Submit completed Income Tax Return Form via e-Filing
 - Declare actual income
 - Calculate own tax
- Comply with tax installment payment instruction (Employment : Monthly Tax Deduction (MTD)/ Other than employment : Notice of Installment Payment CP500)
- Check balance of tax payable
- Update personal particulars with employer
- Pay the tax
- Keep the documents/records for 7 years
- Co-operate with LHDNM

* Register If You Are. . . .

- Individual receiving annual income more than **RM25,500** (after EPF deduction)
- Married individual with non-working spouse receiving annual income of **RM35,643** and above (after EPF deduction)

Registration

	Method	Supporting Document
1	e-Daftar (www.hasil.gov.my)	Upload the scanned Identification Card No. (New/Armed Forces/Police /Passport)
2	Visit the nearest LHDNM Branch	Submit the copy of Identification Card No. (New/Armed Forces /Police /Passport)

Your Rights

- Appeal
- Receive tax information and advice
- Comment and suggest

www.hasil.gov.my

1-300-88-3010

Disclaimer

This leaflet is issued for general information only. It does not contain final advice or complete information pertaining to a particular topic and should not be used as legal reference.