

COMPLETE THE FOLLOWING ITEMS

Name :

Identification / Passport No. :

Income Tax No. :

Correspondence Address :

Postcode		City	
State & Country			

FORM MT 2013

NON-RESIDENT INDIVIDUAL (KNOWLEDGE WORKER)

- ★ Due date to furnish this form and pay the balance of tax payable:
- (a) **30 April 2014** (for those who do not carry on any business); or
- (b) **30 June 2014** (for those who carry on business)
- Penalty under subsection 112(3) of the Income Tax Act 1967 shall be imposed for failure to furnish this return form within the stipulated period.
 - An increase in tax under section 103 of the Income Tax Act 1967 shall also be imposed for failure to pay the tax or balance of tax payable on or before the due date.
- ★ Please refer to the Explanatory Notes before filling up this form.

THE USE OF e-FILING IS ENCOURAGED

For Enquiries:-

- Nearest LHDNM Branch
- Toll Free Line : 1-800-88-5436 (LHDN)
- Calls From Overseas : 603-77136666
- Website : <http://www.hasil.gov.my>
- e-Filing Website : <https://e.hasil.gov.my>
- e-Filing PIN No. Application : Customer Feedback Form at <http://www.hasil.gov.my>
/ Contact the nearest LHDNM branch
/ Call the toll free line

DO NOT SUBMIT THIS FORM IF THE RETURN IS FURNISHED VIA e-FILING

FOR OFFICE USE

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Date received (1)

Date received (2)

Name: _____

Income Tax No.: _____

PART C: PARTICULARS OF HUSBAND / WIFE			
C1	Name of husband / wife (as per identification document)		
C2	Identification No.		
C3	Current Passport No.	C4	Expiry Date of Current Passport (dd/mm/yyyy)
C5	Passport No. Registered with LHDNM	C6	Date of Birth (dd/mm/yyyy)

PART D: OTHER PARTICULARS					
D1	Telephone No.	-	D2	Employer's No.	E
D3	e-Mail				
D4	Permanent Address in Country of Origin of Individual / Executor of the Deceased Person's Estate	Postcode	City		
		State & Country			
D5	Name of Bank *			D6	Bank Account No. *
D7	Type of Foreign Currency Requested *			D8	SWIFT Code *

* Note: Complete items D5 to D8 for the refund of 'Tax Repayable' or 'Tax Paid in Excess'

PART E: INCOME OF PRECEDING YEARS NOT DECLARED					
	Type of Income	Year for which Paid	Gross Amount	Provident and Pension Fund Contribution	
E1				.00	.00
E2				.00	.00

PART F: FINANCIAL PARTICULARS OF INDIVIDUAL					
F1	Name of business (main business)				
F2	Business code				
TRADING, PROFIT AND LOSS ACCOUNT			BALANCE SHEET		
F3	Sales / Turnover		F28	Land and buildings	
	LESS:		F29	Plant and machinery	
F4	Opening stock		F30	Motor vehicles	
F5	Purchases and cost of production		F31	Other fixed assets	
F6	Closing stock		F32	TOTAL FIXED ASSETS (F28 to F31)	
F7	Cost of sales (F4 + F5 - F6)		F33	Investments	
F8	GROSS PROFIT / LOSS (F3 - F7)		CURRENT ASSETS		
	▲ (Enter 'X' if negative)		F34	Stock	
OTHER INCOME			F35	Trade debtors	
F9	Other business income		F36	Sundry debtors	
F10	Dividends		F37	Cash in hand	
F11	Interest and discounts		F38	Cash at bank	
F12	Rents, royalties and premiums			▲ (Enter 'X' if negative)	
F13	Other income		F39	Other current assets	
F14	TOTAL (F9 to F13)		F40	TOTAL CURRENT ASSETS (F34 to F39)	
EXPENSES			F41	TOTAL ASSETS (F32 + F33 + F40)	
F15	Loan interest		LIABILITIES		
F16	Salaries and wages		F42	Loans and overdrafts	
F17	Rental / Lease		F43	Trade creditors	
F18	Contracts and subcontracts		F44	Sundry creditors	
F19	Commissions		F45	TOTAL LIABILITIES (F42 to F44)	
F20	Bad debts		OWNER'S EQUITY		
F21	Travelling and transport		F46	Capital account	
F22	Repairs and maintenance		F47	Current account balance brought forward	
F23	Promotion and advertisement			▲ (Enter 'X' if negative)	
F24	Other expenses		F48	Current year profit / loss	
F25	TOTAL EXPENDITURE (F15 to F24)			▲ (Enter 'X' if negative)	
F26	NET PROFIT / LOSS		F49	Net advance / drawing	
	▲ (Enter 'X' if negative)			▲ (Enter 'X' if negative)	
F27	Non-allowable expenses		F50	Current account balance carried forward	
				▲ (Enter 'X' if negative)	

Name: _____

Income Tax No.: _____

DECLARATION

I _____ Identification / Passport no. _____

hereby declare that the information regarding the income and claim for deductions and reliefs given by me in this return form and in any document attached is true, correct and complete.

This return form is made: 1 = on my own behalf 2 = on behalf of the individual in item 1 3 = as an executor of the deceased person's estate (if A3 = 4) *

* This form is not a notification pursuant to subsection 74(3) of the Income Tax Act 1967. Please furnish Form CP57 (Notification of Taxpayer's Demise) which is available from the LHDNM website, <http://www.hasil.gov.my>

Signature: _____

Date: (dd/mm/yyyy) _____

PART G: PARTICULARS OF TAX AGENT WHO COMPLETES THIS RETURN FORM			
G1 Name of Firm	_____	G2 Telephone No.	—
	_____	G4 Signature	_____
G3 Tax Agent's Approval No.	_____		

IMPORTANT REMINDER

★ Complete all relevant items in BLOCK LETTERS and use **black** ink pen.

★ **METHOD OF PAYMENT**

1. Payment can be made as follows:

- 1.1 Bank – Information regarding payment via bank is available at the LHDNM website, <http://www.hasil.gov.my>.
- 1.2 LHDNM – **e-Payment** through FPX (*Financial Process Exchange*) at <http://www.hasil.gov.my>.
– Payment counters of LHDNM in Peninsular Malaysia (Collections Branch of LHDNM in Kuala Lumpur), Sabah and FT Labuan (LHDNM branch in Kota Kinabalu) and Sarawak (LHDNM branch in Kuching) or by mail: Cheques, money orders and bank drafts must be crossed and made payable to the **Director General of Inland Revenue**. When making payment, use the Remittance Slip (CP501) which can be obtained at <http://www.hasil.gov.my>.
If sent by post, payment must be sent separately from the form. Payment by CASH must not be sent by post.

1.3 Pos Malaysia Berhad – Counter and Pos Online

2. Write down the **name, address, telephone number, income tax number, year of assessment, payment code '084' and instalment no. '99'** on the reverse side of the financial instrument.

3. Check the receipts / bank payment slips before leaving the payment counter.

★ **CHANGE OF ADDRESS**

In accordance with section 89 of the Income Tax Act 1967, a change of address must be furnished to LHDNM within 3 months of the change. Notification can be made via *e-Kemaskini* or by using Form CP600B (Form for Notifying Change of Address) which can be obtained at <http://www.hasil.gov.my>.